

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF WASHINGTON
<http://www.wawb.uscourts.gov>

CHANGE OF ADDRESS

(See reverse for requirements of LBR 9011-1 relating to change of address or telephone number)

CASE NAME _____ CASE NO _____

FOR: _____ DEBTOR
_____ JOINT DEBTOR
_____ CREDITOR
_____ ATTORNEY (Please include Bar ID Number _____)
_____ PLAINTIFF
_____ DEFENDANT

NEW ADDRESS:

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL ADDRESS (attorney only): _____

SIGNATURE OF PARTY(S) REQUESTING CHANGE:

Date _____

RULE 9011-1. NOTICE OF CHANGE OF ADDRESS OR TELEPHONE NUMBER

(a) An attorney who changes his or her address or telephone number must provide this information to the parties listed in subparagraph (e). This can be done for multiple cases by providing a listing of the case numbers, names of the debtors, and the party whom the attorney represents for each case and adversary proceeding.

(b) Any party not represented by an attorney shall notify the parties listed in subparagraph (e) of any change of address or telephone number.

(c) The address and telephone number of a party or his or her attorney, as noted on the first pleading or as changed in accordance with subparagraphs (a) or (b), shall be conclusively taken as the last known address and telephone number of said party or attorney.

(d) Any party who is not represented by an attorney and who is without a telephone shall provide the name and telephone number of a person through whom that party may be contacted.

(e) Notices of changes of address or telephone number must be given, in writing, within 10 days of the effective date, to the clerk of the court, the United States trustee, the trustee, parties requesting special notice, and all parties to any adversary proceeding in which the party is involved.